

WORK/SPECIAL MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
October 12, 2009

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, October 12, 2009 at 6:30 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and Courier News newspapers on October 8, 2009. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library

ROLL CALL

MEMBERS PRESENT: John Donnadio, Gregory Gillette, Judith C. Haas, Margaret Hewitt, Neil Hudes, Steven D. Paget, Marc J. Rosenberg, Barbara Sargent, and Wolfgang Schneider

Frank A. Blandino arrived at 6:50 p.m.

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Dr. Lisa M. Antunes, Assistant Superintendent for Curriculum and Instruction, Mr. Scott Rocco, Assistant Superintendent for Personnel, Mr. Aiman Mahmoud, School Business Administrator/Board Secretary, and Mr. Gerald Eckert, Assistant School Business Administrator/Assistant Board Secretary

Executive Session

A motion was made by Dr. Rosenberg and seconded by Mr. Schneider that the board adopt a resolution to go into executive session at 6:32 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are a personnel matter and pending litigation.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Blandino arrived at 6:50 p.m.

The board resumed in public session at 7:30 p.m.

Board Recognition/Awards

Dr. Forsthoffer stated that he attended the 16th annual Raider Marching Band Festival which was attended by 17 local bands and included a show by the Rutgers University band. Dr. Forsthoffer stated that it was a great competition.

Dr. Forsthoffer stated that the district will arrange to have presentations from the various departments for the monthly work meetings with the technology department presenting at tonight's meeting.

Dr. Antunes then introduced Mr. Joel Handler, director of technology, who gave a brief presentation on the Hillsborough Interactive Learning System (HILS) which runs on the "Moodle" learning management system.

Following Mr. Handler's presentation, there was a brief period of questions from members of the board. The questions focused on the grade that students start using Moodle, whether the speaker is tracked in the discussion forums, and if Moodle is capable of providing grade information.

Dr. Forsthoffer introduced and welcomed Leah Rosenblum as the student representative for the 2009-2010 school year.

Board Committee Reports

Facilities Committee

Mr. Blandino, facilities committee chairperson, stated that the committee met on October 8, 2009 and discussed the following items:

- Naming opportunities
- Options for records retention
- Corporate sponsorship
- Comprehensive maintenance plan
- High school transformer update
- Woodfern intercom system
- Going "Green"
- High school marquee

Policy Committee

Dr. Rosenberg, policy committee chairperson, stated that the policy committee did not meet.

Curriculum Committee

Mr. Schneider, curriculum committee chairperson, stated that the curriculum committee will be meeting tomorrow, October 13, 2009.

Strategic Planning Committee

Mr. Donnadio, strategic planning committee chairperson, stated that the committee will be meeting on Friday, October 16, 2009.

Communications Committee

Ms. Haas, communications committee chairperson, stated that the committee met this morning with the following items being discussed:

- Public Information Report
- Curriculum presentations that began tonight
- Placing of audio file of curriculum presentations on web site
- Monthly newsletter which began with an October edition and includes a schedule of the supervisors presentations
- Newsletter will focus on each school every month

Finance Committee

Mr. Gillette, finance committee chairperson, stated that the finance committee met on October 8, 2009 and reviewed the results of the Comprehensive Annual Financial Report, presented by district auditor, Mr. Timothy Vrabel of Vrabel and Associates. Mr. Gillette reported that the annual audit contained no findings or recommendations.

Other items discussed included:

- Federal stimulus money for special education including how the funds will be spent on primarily nonrecurring items
- Tentative budget calendar for the 2010-2011 budget including asking the public for input at every board meeting beginning tonight and going through the entire budget season and setting a tentative date of March 31, 2010 for a public hearing on the budget

Municipal Alliance Liaison

Mr. Gillette, Municipal Alliance liaison, stated that he attended a meeting of the Hillsborough - Millstone Municipal Alliance and reported that the Life Skills coordinator is working on the Red Ribbon week which runs October 23, 2009 through October 31, 2009.

Personnel Committee

Dr. Sargent, personnel committee chairperson, reported that the personnel committee has not met and will be meeting later this week.

Negotiations Committee

Mr. Hudes, negotiations committee chairperson, reported that the negotiations committee met on October 8, 2009 to discuss strategies for an upcoming mediation session with the 9-12 supervisors' association.

Time was allowed for questions and comments from the board and public on committee reports.

Mr. Hudes asked Ms. Haas if the newsletter is posted on the website or is it being sent out electronically.

Ms. Haas stated that it will be sent out to all of the parents through Instant Alert as well as being posted on the website.

Mr. Hudes stated that he attended the 50th anniversary of the Sunnymeade School and stated that it was well done.

Mr. Gillette commented that he went to the open house that was held at Sunnymeade and stated that it was decorated with many photos from throughout the years.

Dr. Rosenberg asked if there is some type of archive of the history of all of the schools in light of the Sunnymeade 50th anniversary being the second of our schools to reach that milestone.

Mr. Schneider stated that there is a time capsule buried in the courtyard of the high school in the early 1970's. There is a plaque in the principal's office stating where the time capsule is buried.

Dr. Forsthoffer stated that Hillsborough Elementary and Sunnymeade did have time capsules put together for the 50th anniversaries.

Dr. Paget asked the facilities committee if they have done anything with the townships anti-idling campaign.

Review of Minutes

The board reviewed the following minutes:

- September 14, 2009 public work meeting
- September 14, 2009 executive session
- September 21, 2009 regular meeting
- September 21, 2009 executive session

Dr. Sargent requested a modification to the September 14 public work meeting minutes to include board comments on the presentation given by Dr. Antunes.

Action Agenda

Public Comments

None

PERSONNEL

A motion was made by Mr. Blandino and seconded by Mrs. Hewitt that the board of education approve the personnel agenda as follows:

Name	Location	Position	Reason	Effective Date	Dates of Employment
Hoffman, Matthew	Auten Road Intermediate School	Principal	Retired	12/1/2009	9/1/1996 – 12/1/2009
McAloon, Laryssa	Amsterdam School	Special Ed. Teacher	Resigned	9/24/2009	9/24/2004 – 9/24/2009

Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Interim Principal

Name	Location	Position	Replacing	Effective	Salary
DelPrete, Robert	Auten Road Intermediate School	Interim Principal	Matthew Hoffman	10/13/2009 – 12/23/2009	\$500/per diem

Long Term Substitute

Name	Location	Position	Replacing	Effective	Salary
Fradella-Vega, Elizabeth	Triangle School	LTS –ASI	Katie Sfraga (LOA)	10/13/2009 – 12/23/2009	\$48,610 Pro Rated BA Step 1
Papinchak, Kelley	Auten Road Intermediate School	LTS – Grade 5- Literacy	Cindy Gabory (LOA)	9/1/2009 – 10/26/2009	\$48,610 Pro Rated BA Step 1
Wright, Kimberly	Sunnymead/Woods Road Schools	LTS – ASI	Laurel Benet (LOA)	10/1/2009 – 11/25/2009	\$48,610 Pro Rated BA Step 1

Substitute Nurse - \$100/day

Smith, Diana

ADMINISTRATIVE

A motion was made by Mr. Blandino and seconded by Mrs. Hewitt that the board of education approve the administrative agenda as follows:

Approve the Participation In The CJ Pride Consortium

Approve membership in the “Central Jersey Program for Recruitment of Diverse Educators” (CJ Pride) Agreement as submitted in *Schedule IV-A*.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Gillette commented on a letter to the editor in the Hillsborough Beacon questioning whether the planning board's approval of new developments is causing overcrowding in the schools. He wanted to inform the public that the schools are not being overcrowded and cited the enrollment levels have not dramatically changed over the last several years.

Mr. Schneider asked how the district is doing with the H1N1 virus.

Dr. Forsthoffer stated that Hillsborough has not been hit hard with the H1N1 virus yet this school year.

Mr. Donnadio recognized the debate team for sending several members to the Somerset County Business Partnership public policy forum.

Adjournment

A motion was made by Dr. Rosenberg and seconded by Mr. Gillette to adjourn the meeting at 8:40 pm.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud
School Business Administrator/
Board Secretary